

### **Grant Application Form**

This form should be completed by the person nominated to act as correspondent with the Belfry Repair Fund. It must be signed by an Officer of the P.C.C. The conditions at the end of this form should be noted.

Parish..... Dedication.....

Name of Correspondent.....

Position.....

Address.....

Telephone.....

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1. Brief Description of proposed works - please attach a copy of all quotations received.

Please indicate preferred contractor.....

Estimated start date.....

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2. Formalities

Have you obtained a Faculty? yes / no

If yes please attach a copy.

If no faculty, do you have full PCC approval? yes / no

Do you have Diocesan Advisory Committee approval? yes / no

3. Funds

Estimated total cost (inc. VAT and fees) £.....  
 (please attach a breakdown)

Funds already in hand £.....

Funds promised £.....  
 (please attach a breakdown of sources and amounts)

Other sources of funding. Please attach a list of other grants applied for and fund raising plans.

Is the PCC up to date with its Fairer Shares Contribution? yes / \*no

Does the PCC have any outstanding debts which it is not able to repay in the next 2 months? \*yes / no

\*please attach details of projected payment plans

Signed (Officer of PCC)..... Date.....

Name (please print).....

Conditions

1. Grants may be given towards the installation, repair, maintenance and renewal of Church bells and fittings in the Association area.
2. "Bells" includes the frame and fittings and any structural and mechanical work essential to the proper functioning of bells ringing full circle. Grants may also be made towards the installation of sound control.
3. More substantial maintenance work may be grant aided but grants will not be paid for minor servicing work of bell installations.
4. The decision to make a grant and the amount of the grant lies with the General Committee of the Association which usually meets three times a year. Parishes are notified of the outcome of their application by the Belfry Repair Fund Secretary.
5. The grant is payable on the PCC certifying, in writing, to the Belfry Repair Fund Secretary that the work is completed to the PCC's satisfaction and in accordance with the Faculty.

Note- In cases where voluntary assistance is used in the works:

- Adequate insurance cover should be provided in respect of personal injury, damage to property and third party claims.
- Construction Design and Management regulations should be observed.
- Current Health & Safety requirements must be followed.